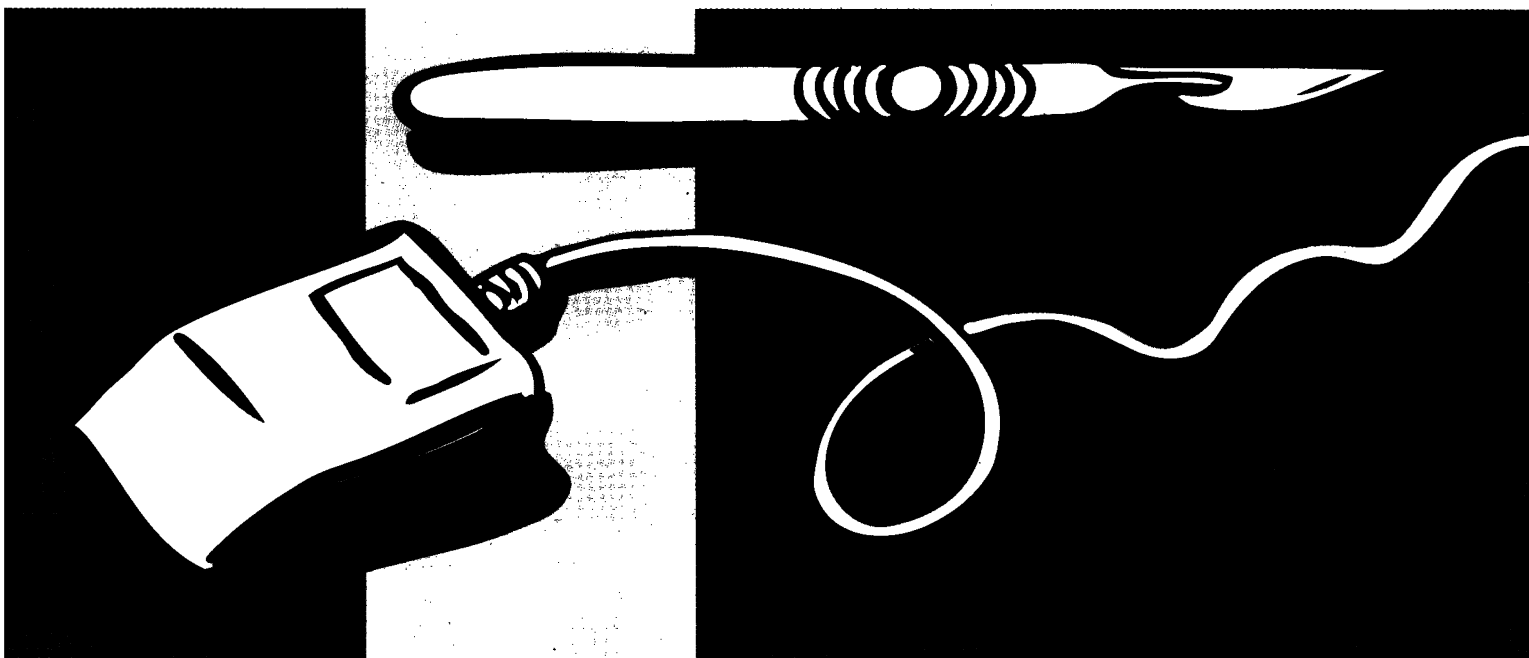


Getting Better With Information



Strategic Principles

Information is person-based

Information comes from operational systems

Information must be secure

Information needs to be shared

Information supports management

Information enables business objectives

Information focuses on health

Can we talk?

Getting All Together Better

Across the NHS, healthcare professionals face unprecedented challenges as new legislation enables new demands, forges new relationships and creates new organisations.

Whether involved in clinical practice or management, you need IT systems to help you provide better patient care in a cost-effective and timely fashion.

Yet credible management information can't rely on hastily constructed solutions - healthcare applications must understand the concerns, constraints and structure of the NHS. Only then do they get to grips with the real issues and enable the flexibility and responsiveness you demand.

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IMG can. As part of the NHS Executive, IMG is charged with providing an NHS-wide strategy for delivering effective healthcare through better use of IT resources. And because we've worked on every type of project right across the NHS, our unrivalled experience means you can enjoy the best systems and help drive efficiency through the NHS.

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DATA HANDLING FOR MEDICAL AUDIT

Course Director: Dr Oliver Samuel

Course Tutors: Dr Janet Peacock, Dr Lea MacDonald & Dr Steve Bruster

21/22 June, 2/3 October & 14/15 December 1994

A two day course in the technical skills involved in collecting and digesting medical audit information. The course is suitable both for interested general practitioners and their staff and for those working with Medical Audit Advisory groups.

A practical approach will be taken throughout. The course will study how to design questionnaires, select suitable ways of analysing the information and will review how to present the results. It will include some basic computer techniques - data entry and analysis, graphical presentation etc. The intention is to develop practical skills to help medical auditors make valid observations about current clinical practice and to enable them to perceive, measure and demonstrate the improving quality of their patients' care. Because of the intensive nature of this course only 18 places are available.

PGEA approved for two days under Service Management. The fee is £340.00 (inclusive of VAT).

TEACHING THE MEDICAL AUDIT TEACHERS

Course Tutors: Dr Oliver Samuel, Dr Bonnie Sibbald, Dr Paul Sackin & Dr David Clegg

13/14/15 June & 19/20/21 October 1994

A three day course in medical audit for those who teach it. The course is for 24 participants, all of whom will have some experience of medical audit and are likely to be involved in teaching about it. The course is designed to present the subject of medical audit and to examine three related topics: standard setting, the collection and analysis of data and the management of change within the practice while also considering how to present and teach these subjects to colleagues. Pre-course work will involve some preparation and selected reading. On the course, subjects will be taught didactically, analysed from the teaching viewpoint and worked with experientially using a range of exercises involving both small and large groups.

PGEA approved for three days - one day each Service Management, Disease Management and Health Promotion and Prevention of Illness - or zero-rated Section 63 to enable Regional Advisers to sponsor tutors or trainers.

The fee is £400.00 (inclusive of VAT).

PERFORMANCE APPRAISAL

Course Tutor: Hilary Haman

17/18 May, 11/12 October & 29/30 November 1994

A two day course open to general practitioners and practice and health centre managers. It aims to provide an appreciation of performance appraisal, the opportunity to practise interviewing skills, including role play and the use of video, and to develop a plan to allow participants to introduce a staff appraisal scheme into their practice. This course is highly intensive and therefore limited to twelve participants only.

2 days PGEA under Service Management. The fee (inclusive of VAT) is £325.00 including lunch and refreshments and dinner on the first evening.

EFFECTIVE PERSONNEL MANAGEMENT

Course Director: Sally Irvine

Course Tutor: Hilary Haman

28/29 September 1994

This course is designed for members of the practice team whose responsibilities include staff management. The principles of personnel management, and their application in the management of staff whose conduct and performance are problematic, are covered. This two day residential course addresses the contract of employment, the motivation of staff and dealing with disciplinary issues.

2 days PGEA under Service Management. The fee (inclusive of VAT) is £250.00 including lunch and refreshments and dinner on the first evening.

For further details please contact: RCGP Courses and Conferences on 071 823 9703 or Fax 071 225 3047

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RECRUITMENT

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Applications are invited for the post of Half-time Senior Lecturer (Clinical) in the Department of General Practice.

The successful applicant will be expected to have both teaching and research experience and be half-time in a practice as a principal. If the successful candidate is not on the Nottingham FHSA list, negotiations will take place with local practices and the FHSA to facilitate this.

The Department of General Practice, which is at the forefront of new curricular development in Nottingham, also enjoys a high reputation for research, contributing to the development of primary care locally and nationally.

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Tel: (0602) 515780. Please quote ref. M1770.

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AND THE CENTRE FOR COMMUNITY AND PRIMARY CARE AT THE
UNIVERSITY OF WESTMINSTER

SATURDAY 25 JUNE 1994

9.00am - 5.30pm

Robens Suite, 29th Floor, Guy's Tower, Guy's Hospital

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A Weekend Workshop in Stress Management for General Practitioners, their spouses and members of their P.H.C.T. to be held at

**St Gabriels Conference Centre, Ditchingham, Bungay
on Saturday, 18th - Sunday, 19th June 1994**

This Workshop aims to give participants-

1. an overview of stress
2. its relationship to illness
3. how to assess your own stress
4. how to manage your stress constructively

Workshop Leader: Dr James Hawkins

**Previous participants in this Workshop have enthused about it!
The best course I have ever attended!**

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£100 Non Members

13 1/2 hours PGEA approved

For further details and application forms please write to: [closing date 16th May 1994]

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Tel: 0780 57498 Fax: 0780 57536

[Outdoor Tennis Courts and Swimming Pool are available- weather permitting]

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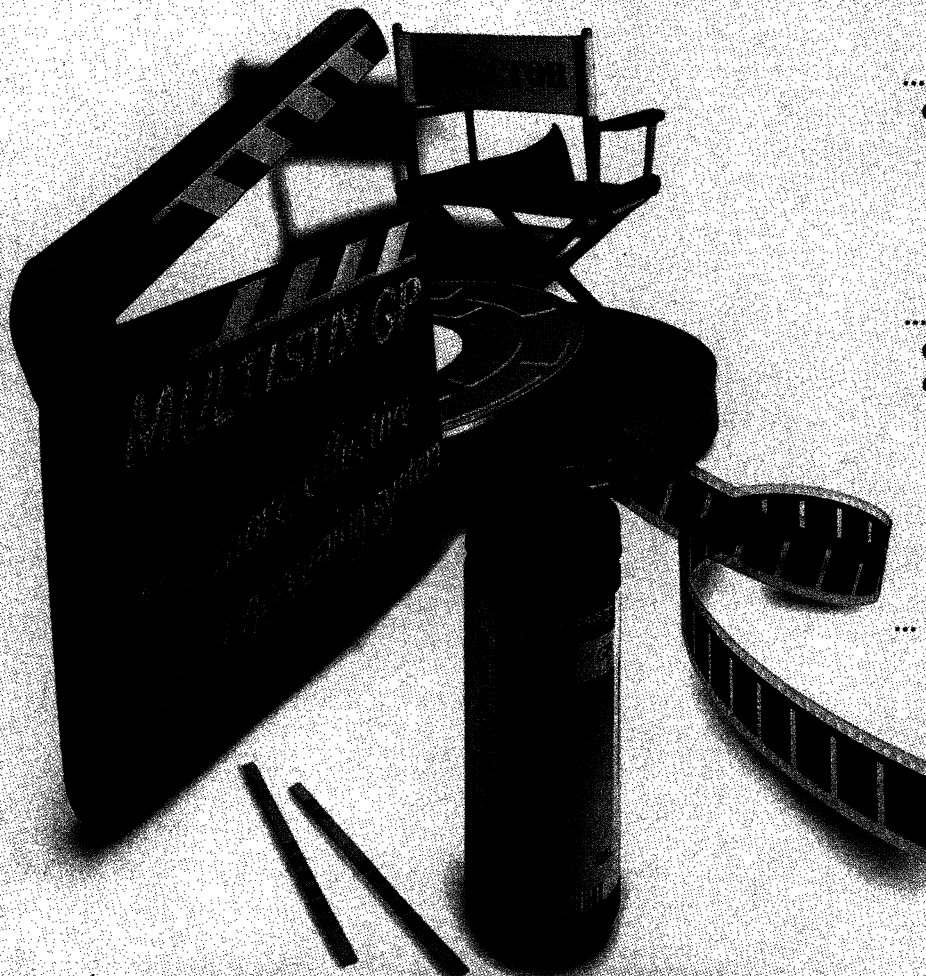
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Precautions: Significant renal, hepatic or cardiac insufficiency. Patients with phenylketonuria - each FELDENE MELT tablet contains 0.14mg phenylalanine. **Drug Interactions:** Monitor patients on concurrent anticoagulants, lithium or diuretic therapy. Concurrent use of aspirin or other NSAIDs is not advised. **Side-Effects:** Gastro-intestinal symptoms; if peptic ulceration or gastro-intestinal bleeding occurs withdraw FELDENE. Oedema, mainly ankle. Skin rashes. CNS effects, including headaches and dizziness. Rare cases of renal and hepatic abnormalities have been reported. Haematological reactions including thrombocytopenia and anaemia and hypersensitivity reactions such as bronchospasm and anaphylaxis have been reported very rarely. **Legal Category:** POM. **Package Quantities and Basic NHS Cost:** FELDENE MELT tablets 20mg, pack of 28, £9.83 (PL 0057/0352). Further information on request. **Pfizer Limited**, Sandwich, Kent.